

**Long Tom Watershed Council  
Board of Directors Meeting  
Thursday, July 12, 2012  
David Turner's & Suzanne Lindquist's Property**

Present: Mike Brinkley, Steve Cole, Sue Kacskos, Jim Pendergrass, Max Nielsen-Pincus, Lindsay Reaves, Deborah Saunders Evans, David Turner, Therese Walch (9)

Absent: Jason Hunton, Beth Krisko, Charles Ruff, David Ponder, Chad Stroda, (5)

Staff: Dana Dedrick, Rob Hoshaw, Cindy Thieman

Meeting called to order at 6:26 p.m. by Chair Max Nielsen-Pincus

**Business**

**A. Approve June 7 Board of Directors Minutes – Secretary Turner**

Minutes capture attendance at June 7 Board Meeting/Project Tour of McFadden and Koehler properties.

**MOTION TO APPROVE JUNE 7, 2012 BOARD OF DIRECTORS MINUTES  
BY J. Pendergrass, seconded by M. Brinkley. Approved unanimously.**

**B. Approve May 2012 Financial Reports – Treasurer Kacskos**

In the Profit & Loss report, Sue notes that we received about \$31,000 in income – about \$30,000 from grants and contracts, and nearly \$1,000 in donations. After subtracted the cost of goods sold, the gross profit for May is \$15,929. Overall, our net income is down \$11,000.

The \$11,000 negative net income is carried to the Statement of Cash Flows, and after adjusting for liabilities, our net cash for May is negative \$19,000. However, we still have \$328,500 at the end of May.

The Balance Sheet is down from April by about \$10,000. The decreases shown on each report reflect that this is not the time of year when we receive most of our grants and contract funding. **Dana** adds that a few grants are prepaid, such as from Meyer Memorial Trust. **Max** adds that we'll reflect more of a loss in August and September because that's when the bulk of the restoration work happens. It's just part of the normal fluctuations of grant funding cycles and when work hits.

**Max** asks where the \$700 income for GIS work came from. **Dana** – Becky Flitcroft has an intern she is supervising at Oregon State University who did GIS work for us. It was cleaner for both organizations' books if OSU gave us \$1,000 to then pay the intern.

**MOTION TO APPROVE MAY 2012 FINANCIAL REPORTS by J. Pendergrass, seconded by D. Saunders Evans. Approved unanimously.**

**C. Collect Volunteer Hours – Secretary Turner**

**D. FY2013 Work Plan & Budget – Dana**

***Work Plan***

The Strategic Plan handout is designed to show each major action of the 2013 work plan; the Board, staff, and technical liaison lead; and what the specific focus is for each action. Dana notes that all bolded actions are currently funded.

Major areas of note:

- The 10-year model sub-watershed planning is complete
- Funding has been approved for an Upper Willamette River outreach grant. This action will be used to outreach to landowners about invasives. It's exciting because it increases awareness of the Council with people in this region and we can begin to develop relationships with them. This is our first foray into the Willamette River, so we want to proceed carefully.
- Regional monitoring is complete.
- We are not conducting rapid bioassessment surveys this year.
- Rob is helping Jed with stream monitoring for the model sub-watersheds.
- Cutthroat Trout Migration Study is not funded because ODFW will not fund project management. Important to note that we are still committed to the project regardless.
- **Therese** asks if pesticide monitoring for the Amazon Initiative should be listed under the Monitoring category.
- With Cindy's departure, we may delay work on some projects where the funder doesn't require us to do work this year because we will not be able to work at the same level of productivity for probably six months to a year.
- We will not be able to delay fish barrier replacement projects this year and are moving forward in August and September.
- We are continuing upland restoration work at four sites and are starting a new oak habitat project.
- We received an outreach grant for the Bear Creek watershed. In order to reflect a more realistic work load, we may do 1/3 of the outreach this year and the other 2/3 next year.
- Amazon Initiative has lots happening. We're still collecting samples. ODA has helped pay to extend the sampling period. Jason is also busy with outreach and project identification.
- Some really good news - the City of Eugene has unanimously supported our Amazon Initiative partnership by pledging \$50,000 in capital funds for a 3-year pilot program.

- Meyer Memorial Trust invited us to send in a proposal for an additional 3 years of funding for the Amazon Creek Pesticide Stewardship Partnership.
- Notes that Jim is our liaison for GWMA (Groundwater monitoring group). **Jim** reports that most of the testing happens in Linn & Benton counties, and only the far northern part of the watershed. They test nitrate levels in wells. Will report back to us after they meet again.
- Dana notes that we don't technically need to do a Council Self-Evaluation this year, possibly not until 2014.
- In regards to office space, Dana notes that she would like to secure longer term space for Jason. The BLM has not technically committed to letting us continue using the current space.

### ***Budget***

Board members are given a draft budget to break down each major area of the budget. The beginning balance of \$332,804 includes reserves and restricted funds, with \$173,355 available for FY13. When added to \$822,000 income, the subtotal balance is \$995,745. After expenses, the projected ending balance is \$86,598. **Jim** notes that the projected ending balance is very close to \$88,000 in potentially delayed projects. **Dana** explains that due to staff transition, it may take 6 months to 1 year to resume our current productivity.

Dana notes that this is the first time the budget balanced at the beginning of the year, even when taking contingencies (such as for office space) into consideration.

**Sue** asks if taxes are included. **Dana** – we pay taxes on payroll. Otherwise, as a nonprofit we only pay about \$200 to the state.

**Therese** recommends removing the cents from the budget to clean up the numbers so everything rounds to the nearest dollar. Also asks if what happens if there is no money for project management or administration. **Dana** – those are only capital funds.

**Jim** notes that we have about 30 projects going on this year.

**Dana** adds that we were approved for an indirect cost rate of 38% even while we only reflect 9% through our actual work. This shows how efficient we are and that it's too much of a stretch to reduce our fiscal costs any further.

**MOTION TO APPROVE FISCAL YEAR 2013 BUDGET by J. Pendergrass, seconded by T. Walch. Approved unanimously.**

The full budget will be available in October to help orient new Board members.

E. **Other Items** – none to report

F. **Board Member Reports** – none given

Meeting adjourned at 7:20 p.m. by Chair Max Nielsen-Pincus to celebrate the end of the Inaugural Fundraising Campaign and to wish Cindy well before she leaves in August.

**G. Annual Campaign – Celebration – *Deborah's summary***

The campaign was successful from the standpoint that we exceeded our original goal of \$10,000. That goal was later raised to \$15,000. The original goal also included donations from the Annual Meeting, so going back to July 1, we've raised over \$13,200. So we came very close to our increased goal! Deborah notes that she's proud of the work that's happened. It feels good to have completed the campaign, and she personally feels much more confident asking people for money. She learned a great deal from the campaign. Next year, she the goal is to be more efficient with less process and fewer meetings. This should be easier because a framework is in place from this year. Another change will be to make the campaign shorter. She hopes that participating members decide to return to RDC and welcomes anyone else who'd be interested in joining for next year's campaign.

*Notes prepared by Rob Hoshaw*