

Operations Committee Profile Long Tom Watershed Council

Purpose

The Operations Committee is a standing committee comprised of board members* with experience in organizational operations, procedures, administration, and policies. The committee focuses on the on-going and recurring activities involved in the operation of the Council. The committee's function is to help the Council operate in an effective and efficient manner that is consistent with legal standards and accepted organizational practices.

Scope of Work

- Assist the Executive Director and Operations Manager with identifying operations issues that would benefit from new or updated procedures and guidelines.
- Conduct background research on procedures and guidelines, and develop proposals for board review and adoption.
- Serve as sounding board for staff and board members about adequacy of operational procedures, guidelines, and policies.

Timeline

Meet on a regular basis, 2-4 times per year. Meetings dates, times, and locations will be coordinated by the Vice-Chair for Operations and the Operations Manager, and agenda topics will be agreed upon by committee members and staff.

Leadership

The Operations Committee is chaired by the Vice-Chair of Operations. For the year October 2009-October 2010, the Vice-Chair of Operations is Eric Wold.

Membership

The Operations Committee strives to have 3-4 board members on it at a time. For the year October 2009-October 2010, the board members are Eric Wold, Jim Pendergrass, and Patti Little.

Staff

Rob Hoshaw, Operations Manager
Dana Dedrck, Executive Director

**See Article VI(1) of the LTWC bylaws for a description of the authorities and procedures governing Board Committees.*