

# Long Tom Watershed Council ~ FY '12 Budget (July 1 2011 - June 30, 2012)

## Notes

<b>Beginning Balance 7/1/09</b>	<b>251,916</b>	<b>Est. 4/30/11.</b> Includes pre-paid of \$157,592 on 7 grants
Reserve: for emergency only	95,000	This fund has been built since 1998
Restricted: Post-imp Monitoring & Reporting	<b>19,705</b>	Needs to be updated but difference will be minor
Restricted (CD): Amazon Initiative	50,327	Released \$18,965 to use this year (from FY'11 restricted)
Restricted: Accrued leave liability	15,273	
<b>Subtotal Fund Balance</b>		<b>71,611</b>

## Income

### Grants and Contracts Income

*Income incl. Admin to G.Fund for jobs LTWC:Ops, EAM, E&O*

CS 212-027	\$ 46,000.00	6/30/13	
E Model Watershed Yr 3	\$ -	3/31/12	\$83,975 rcvd, incl in expenses below
E Model Watershed Yr 4	\$ 25,000.00	3/31/13	
07-01 Amazon PSP	\$ 30,000.00	1/31/13	\$40,000 rcvd, incl in expenses below
R 208-3090 Coyote, Bear, Ferg SIP	\$ 191,122.00	12/31/11	
R 208-3067	\$ -	12/31/11	
R 209-3035 Deck Fish Passage	\$ 2,664.00	3/31/12	
R 209-3034 Lomatium Rest	\$ 68,956.00	12/31/11	
R 209-3026 WIR Phase 3	\$ 54,128.19	12/31/11	
R 210-3019 Coyote Creek	\$ 41,636.85	12/31/12	
R 211-3040 Kime Oak Savanna	\$ 97,341.80	12/31/13	
R BLM RAC	\$ 238,376.00	5/12/15	
R Bear Ferg - NFWF	\$ 24,895.73	9/31/11	
R R&E Culvert	\$ 29,479.40		
Stroda-Jaros TA 208-3067	\$ 29,511.83		
R 09-10-008 Ferguson Cr SG	\$ 7,225.00	4/7/13	
Local Match - CS pledges	21,500		
Local Match - Rest	10,000		
<i>Subtotal grants &amp; contracts</i>	<b>917,837</b>		

### General Fund Income

Annual Meeting	1,500	Estimated based on tickets and sponsors from last year
Board Giving	<b>0</b>	Board needs to set these amounts
Other Donations	<b>0</b>	Board needs to set these amounts
Interest	1,500	
<i>Subtotal general fund</i>	<b>3,000</b>	

Total Income 920,837

**Subtotal Fund Balance (beginning+income) 992,448**

## Expenses

Contracted Services	372,069	Includes pre-implementation costs
Materials & Services	236,080	
Education (restricted)	5,695	
Events	1,772	Annual Meeting 9/17 (\$1500), council meetings, booths
Payroll expenses	320,208	(\$30K) in direct funds. Incl rehire ST Nov, & 1.5-3% inc.
Training/Conferences	5,000	RNW(1RT), OWEB(DD,RH,JS?+1RT), AFS(JK), other(CT,JS). Tech/GIS(2)
Travel/Mileage	13,168	Based on budget calc from grants; may save ~\$3K here
Printing, Website	500	Based on cost '11, which went over budget slightly

Risk Management	2,365	Based on cost '11, plus volunteer insurance policy
Occupancy	1,230	Cell phones/wireless; based on cost '11 + new cell for US
Office Supplies	1,200	Based on cost '11. Need locking file cab, US office items
Equipment	1,600	Based on cost '11 + \$1k -need laptop, printer for US
Board Meetings	400	~\$25/mo plus retreat or special
Postage (program & ops)	750	\$435 spent in '11 - keep higher for Amazon outreach
Professional Services	11,000	Audit/990 (\$10K-\$12K) + Acctg (\$500) + Legal (\$500)
Dues & Subscriptions	1,100	Incl. newspapers, RLID, NOWC, EVDP, AFS, etc
Corporate Fees	200	\$50 regular + \$150 state filing fee
Bank Fee	100	Pay pal, other
Misc	500	Unplannable, or Staff review lunches & mtg treats 2x/yr
<b>Total Expenses</b>	<b>974,937</b>	
<b>Subtotal Fund Balance (after expenses)</b>		<b>17,511</b>
Contingency (office space/computers/both)	25,000	
Contingency (office space for Urban Specialist)	2,700	
Add to reserve: New post-imp funds	5,040	From closing grants this yr
Allowance to match pre-paid amount	0	This matches the pre-paid component of the Beg. Bal
<b>Projected Ending Balance</b>		<b>-15,229</b>

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#### Budget Calculation Notes

- 1 Budget may change if new grants are received.
- 2 Part of beginning balance is advanced grant funds
- 3 Contingency still needed to potential office space changes
- 4 In-kind resources (income & expense) should be shown in this budget
- 5 Grants and Contracts does not include those pending, or not scheduled for implementation (e.g. Amazon)

#### Budget Committee Goals & Notes (est. 2008)

- A. Increase end fund balance by at least 10% each year
- B. Reserve Goal: 6 mo. operations (staff time, basic expenses) or 10% of regular budget (whichever makes sense). (\$180K, \$97K)
- C. In quarterly Budget to Actual reports, explain variances over 10% if >\$1,000.