



Education & Involvement Committee

Purpose

The Education & Involvement Committee helps the Council meet its goals of improved watershed conditions by increasing awareness, knowledge, skills, and involvement. *This is a standing committee and can include people that are not Board members. There will be at least one member of the Board on this Committee unless another liaison to the Board is arranged. This committee has staff support.*

Scope of Work

- Identify and recommend **education and involvement strategies**
- Identify and review **educational materials and messages**
- Determine scope of **Council Meeting topics and educational objectives.**
- Assist planning of individual **Council Meetings and Tours**
 - Draft agendas, suggest locations, recruit speakers, prepare newsletter background (~3-4 weeks before meeting)
 - Outreach - identify audiences, special invites, and specific contacts for each
 - Secure speaker (staff will handle speaker support & logistics) and outline potential talking points
 - Attend public meetings, interact with guests, and evaluate meeting.

- Recommend actions to Steering Committee when necessary

Timeline

Meet quarterly or more frequently as needed (i.e. monthly or bimonthly). There are 6 Council Meetings and Tours per year, plus the educational component of the Annual Meeting & Celebration and occasional special tours or workshops. For all meetings, please send in materials for the newsletter and confirm logistical and speaker arrangements 3-4 weeks before.

Leadership & Membership

Chairperson - <decided by committee>

Members - Steve Cole, Max Nielsen-Pincus, Sue Kacskos, Mandy Payne, and Beth Krisko

Staff Support

Rob Hoshaw, Operations Manager

Dana Dedrick, Watershed Coordinator

Additional Resources at Council office

- "Education and Business Topics - LTWC Council Meetings, 2008 - present"
- "Principles Guiding Council Meeting Design"
- "Council Meeting Procedure Roles"
- "Council Program Checklist"
- "LTWC Committee Operations"