

**Long Tom Watershed Council  
Board of Directors Meeting  
Thursday, November 6, 2014  
751 S. Danebo Ave.  
Eugene, OR 97402**

Present: Mike Brinkley, Alan Dickman, Steve Horning, Jim Pendergrass, Lindsay Reaves, Charles Ruff, Deborah Saunders Evans, David Turner, Therese Walch (9)

Absent: Cary Hart, David Ponder, John Reerslev (3)

Staff: Dana Dedrick, Rob Hoshaw, Jed Kaul (6:30)

Meeting called to order at 5:41 p.m. by Deborah Saunders Evans, Chair

**Business**

- A. Approve October 2014 Board Meeting Minutes – *Secretary Walch***  
Add to potential board candidates – Newman's owners

**MOTION TO APPROVE October Board of Directors Meeting Minutes  
by A. Dickman, seconded by T. Walch, approved unanimously.**

- B. Approve August & September 2014 Financial Reports – *Treasurer Brinkley***

There was some discussion around our reserve and when or if we should consider having a larger reserve. Our goal is to maintain a 6-month operating expense (e.g. fixed expenses like staff, utilities, rent, insurance) reserve. This year, we approved a deficit budget because we are adding staff, so we are borrowing from our reserves with the understanding that our new development director will increase our unrestricted funds and we will also secure additional grants. There may be the possibility to budget more money to go into our reserves with additional unrestricted funding.

**MOTION TO APPROVE August & September 2014 Financial Reports  
by J. Pendergrass, seconded by S. Horning. Approved unanimously.**

- C. Committee Reports**

**1. Operations Committee – *Rob***

Note on Herbicide Policy update – The next step is for the Restoration Team to review the draft that Rob developed with the help of Eric Wold. After the Restoration staff reviews it, the policy will go back to the Operations Committee for final comments before we present the final copy to the board.

## **2. Resource Development Committee –**

December Ask Letter – looking for inspirational moment that would be great stories to begin the letter with or work as a great hook for donors.

- Idea to tie into all the volunteers and awardees who were recognized at the Annual Celebration, people who are out in the field “mucking around” and getting dirty doing the “muck work” that’s so important.
- “We wouldn’t be where we’re at without the council members, all the volunteers, and the donors.” It’s because of that that we’re allowed to grow and do so much diverse work.
- “Smell the mud” - tag line for photo of Sarah smelling mud, or “What is Sarah doing in this picture?” or “We need people in the mud, but we also need your donations.”
- Also a celebration of what the landowners have accomplished the past year. We’re not losing steam, pushing forward, and it’s all thanks to you. You’ll see the fruits of this quiet year (in terms of little recognition – not lack of productivity!), productive year in the coming year.
- Highlights of the last 2-3 years that brought several awards (Theiss River Prize, Army Corps, etc.), and tie those awards back to the ark of this might not be one of the glamorous years where we are recognized, but we’re still quite productive and working hard “in the mud” and there’s more great things coming.
- “MUD” – acronym for “Movement Under Development”
- Connection to what your dollar buys – number of trees, etc. – something to make it tangible. Suggestion to reference Annual Report or send with letter

### **D. Bylaws & Board member updates – Dana**

Dana explained that OWEB is requiring all councils seeking eligibility for Council Support to include a provision for the removal of members. She discussed with our attorney, and LTWC is already required to follow the guidelines for membership removal as outlined in Oregon State Law. We could bring this to the membership for approval at the Annual Meeting next year and still meet the minimum criteria for eligibility. However, staff decided to note in our bylaws that we are required to follow the guidelines of member removal as outlined in state law. The board feels this was handled fine, and agrees with noting that we follow state law in italics in the bylaws. No further action requested.

**MOTION TO APPROVE** noting that LTWC follows Oregon State Law's procedures for removing members in our bylaws by J. Pendergrass, seconded by M. Brinkley. Approved unanimously.

Dana notes that David Ponder and his family are likely moving and he would vacate his Amazon slot. There was discussion regarding the number of directors on the board, there was general agreement and a desire to leave the number of directors set at 14. Board members also expressed a desire to continue cultivating other people to appoint vacant places. A call for board members is placed in local newspapers, and it was suggested to post a link for people interested in board service on our Facebook page. The Nominating Committee will likely be asked to reconvene in January to explore candidate preferences and recommendations.

**E. Election of Officers** - Dana

Chair – Jim

VC – Steve, Dave T

Treasurer – Mike

Secretary – Therese

Corporate Secretary – Dana

**MOTION TO ELECT** slate officer nominees by C. Ruff, seconded by D. Saunders Evans. Approved unanimously.

**F. Paperwork Moment**

Board members turned in their match forms for volunteer hours, and picked up new Board materials for binders.

**Program Topics**

**G. Annual Meeting & Celebration Debrief** – Rob, All

110 people in attendance. We received \$3,750 in corporate sponsorships, \$1,800 from tickets, and about \$1,000 in individual sponsors, \$400 food in-kind donations 3 ranches/farms, and about \$800 in gifts value for the gifts. There was also nearly another 200 volunteer hours contributed by Board of Directors, Ephraim, parking team, and registration volunteers. Other in-kind support came from the BLM in the form of postage and printing. Our major costs were \$2,500 for catering and \$150 for supplies. Lewis and Clark were likely happy with the evening; protein supplied, and cash bar.

Comments from Board Members:

- Good template/format for the evening – networking and cocktail/circulation vs sit-down dinner.
- Busy talking to people and didn't circulate to the food. Food too close to poster made for congestion near posters; even food behind poster. Space awkward. Add servers to have passed hors d'oeuvres as well as food stations. 110 seemed to push limits of facility but that also helped collegiality. Had chairs out and that creates auditorium out of part of the space. Some seats were obstructed but 2 screens made that work.
- Stan was really great. Good story – walked away with 3 or 4 different visuals. Do we have those database links? Steve also has the books – fishes of the Willamette Valley.
- Agenda flow? It worked on time. We needed another hour for networking. Had more business than usual. Take out pictures? With over 75 people you can turn the room faster than with over 100. How many people came for the first time – 8 or 10. If you have more people, extend program for eating and networking by ½ hour. Pushing it in that venue for that many people. Where?
- Might want to look at Awards section – was really long. Up front was weird. Business portion would be in front; talk about Annual Report or about organization and the work of the Council, then the awards make more sense in context.
- Slides – not keep them going during the program; have them cue up more specifically or it's too distracting. Need a volunteer to cue up the right slides.
- Summary: New volunteer roles – advance slides for Awards component. Volunteers for the crowd management part- need to quiet the people in the back.
- Meeting – that's the part to keep short. Lengthen the social part.
- Very positive that all the volunteers were up front at the door, helping with parking, coats, etc.

**H. Lower Long Tom River – Dana, Jed**

Dana and Jed discuss the situation surrounding the Army Corps' plans for increasing channel capacity in the lower Long Tom River, and the grant we recently submitted for funding to explore feasible solutions that would meet the objectives of the Army Corps and local landowners as well as the habitat and fish passage objectives.

The overall goal is to improve the ability for fish to move upstream past Monroe. Right now, salmon, steelhead and lamprey can't get over the current fish ladder. At issue is that the Army Corps is noticing that the capacity of the channel is filling in 20 years ahead of the planned capacity of the channel's design. The Army Corps is considering maintenance, costs over time, and how to increase fish and wildlife habitat in addition to ongoing maintenance. Their proposed solution involves vegetation removal and possibly dredging. LTWC submitted a grant to OWEB in October for funding to explore alternatives that would work for farmers, channel capacity, and fish and wildlife. The grant proposal shows significant community support from Oregon State University, Dick Evans, and local farmers. The Corps would also like LTWC to help lead the effort to find a solution. Main objective of bringing this proposal to the board is to help us think through the process and present ideas for who to talk to (particularly in Monroe) who could be an advocate for what we're trying to accomplish. This project would become a major priority if it is funded.

Suggestions for people to talk to:

- John Dillard at Monroe Telephone Co.
- Hareline Dubbin fly tying shop
- Monroe City Council members
- The folks who donated the Monroe Community Library (Steve Horning knows who they are)

## **Reports & Announcements**

### **I. Staff Reports**

See new background for new contracts and other information.

### **J. Liaison Reports**

None given.

### **K. Action Items Report**

- **Nominating Committee will convene early on in 2015 to consider next steps in selecting board candidates**
- **Board members should think of key contacts in the Monroe area that could help us make a connection or be an advocate for the lower Long Tom River.**

Meeting adjourned at 7:35 by Deborah Saunders Evans, Chair