

**Long Tom Watershed Council
Board of Directors Meeting
Thursday, May 2, 2013
Agate Alley Laboratory & Davis Commercial Properties, Eugene
2645 Willamette St Eugene, OR 97405**

Present: Mike Brinkley, Max Nielsen-Pincus, Charles Ruff, Deborah Saunders Evans, David Turner (5)

Absent: Steve Cole, Cary Hart, Jason Hunton, Sue Kacskos, Beth Krisko, Jim Pendergrass, David Ponder, Chad Stroda, Therese Walch (9)

Staff: Dana Dedrick, Rob Hoshaw, Jason Schmidt

Guest: Jane Christen, Communications & Marketing Intern

Meeting called to order at 5:35 p.m. by Vice Chair Debroah Saunders Evans

Appetizers & Letter Signing

A. Sign Spring Fundraising Letters

Board members signed personal notes on over 400 fundraising letters scheduled to be mailed the following day for the spring appeal.

B. New Communications & Marketing Intern – Jane Christen

Board members introduced themselves to Jane, the new communications and marketing intern. Jane talked for a bit about herself, her background, and her talents.

Business

C. Approve March 2013 Financial Reports & Quarter 3 Budget vs. Actual Report –Treasurer Brinkley

Quarter 3 Budget vs. Actual – Dana

The board was excited about the progress made on donations this year - over \$17,000 for the fiscal year. The total in the line item showed \$22,000 because \$5,000 of that was for local match, and not part of the annual fundraising campaign.

Dana noted in green or red on the report any number that was unexpected; an explanation for the discrepancy was provided in the gray notes column to the right. After a full analysis of LTWC's revenue, Dana feels that everything is tracking fine. We're budgeted to lose more than \$130,000 in net ordinary income, but this is explained through all the work we're doing. We're paid to implement projects, and the balance doesn't show other grant reimbursements or incoming grant funds that will offset that loss later.

Profit & Loss Report – Total income was \$12,309 for March, with total expenses of \$55,101. The net ordinary income was a net loss of \$42,792 for the month.

Balance Sheet Report – Net income loss of \$197,000 through March. Retained earnings were \$406,000 for the month. Total liabilities decreased from February to March. Adds that we're still transitioning our bank assets from Umpqua to Pacific Continental.

Statement of Cash Flows – Our cash decreased by about \$35,000 over the period from \$165,000 to \$130,000.

Max –LTWC has built a reserve of \$100,000 in reserve and balanced \$27,000 with other contingencies. Feels we're sitting a good position overall.

Deborah – asks how much we'll need to dip into the reserve. **Dana** – none. Our goal is actually to add \$5,000 for fiscal year 2014, which will continue to build toward our goal of a 6-month operating reserve.

MOTION TO APPROVE MARCH 2013 FINANCIAL REPORTS by D. Saunders Evans, seconded by D. Turner. Approved unanimously.

D. Approve April 2013 Board of Directors Meeting Minutes – Deborah for Steve

Calls for any comments, corrections, or questions. **Dana** notes that the minutes were reviewed by four people: Virginia Grilley at the BLM, Steve, Rob, and herself.

MOTION TO APPROVE APRIL 2013 BOARD OF DIRECTORS MEETING MINUTES by C. Ruff, seconded by M. Nielsen-Pincus. Approved unanimously.

E. Update on Council Support – Dana & Max

Dana – Notes that LTWC will not have to apply for a Council Support grant for the upcoming biennium (2013 – 2015) in order to receive the next round of funding. We are required to conduct a council self-evaluation, which involves filling out a modified form to zero in on important actions and practices that we do well and on things that we could improve on. The Oregon Watershed Enhancement Board wants us to record specific action items, specific deliverables, and a plan for when we will deliver them. The last self-evaluation was September 23, 2010, and Max facilitated the discussion. Proposes conducting the self-evaluation during our June Board Meeting. The grant agreement is available in July, and the self-evaluation needs to be finished by then.

Max (provides an update on the discussion to modify OWEB Council Support). Begins by explaining the history of the discussion – the initial proposal would reduce the number of watershed councils in the state to 45, which was based on hydrologic unit codes (cartography units). That would have had a big impact on LTWC because we would have been combined with the Marys, Luckiamute, and Calapooia watershed councils. That would have been a large hit to our overall capacity.

Since that proposal, OWEB has backed off that idea. Their goals are to foster increased council efficiency and effectiveness, particularly for under-performing councils. They essentially have two options on the table:

Option 1: Proposal would continue awarding about \$100,000 per biennium to each council in Council Support funding. The proposed change is to set up a scheme to provide incentives for councils to share capacity where it makes sense to do so. They want to incentivize good strategic investments as a way to disincentivize under-performing councils from being able to receive the same capacity that higher-performing councils do. Max mentioned that under-performance will always be an issue to some degree, and the goal should be to set up a system that raises red flags.

Explains that next Wed, May 8, is the listening session for Council Support in Veneta. Clarifies that there are currently 60 funded councils in the state, while there are 89 recognized watershed councils.

Option 2: Proposal would remove all barriers to apply for Council support – any council would be eligible to apply. This would move Oregon into about 90 funded watershed councils. Explains that a few councils exist within the geography of another watershed council, and are therefore currently ineligible to receive Council Support grant funds per OWEB's rules.

Program Topics

E. Tour of Willamette Center Stormwater Retrofit Project – Jason Schmdit

Jason showed the board the rain garden and bioswales installed on Davis Commercial properties to filter stormwater runoff. Landscaping was done in both the area that used to be underutilized grass and in the parking lot area on the curb of Oak St. An ecoroof was also constructed on the bike rack. The tour generated a lot of excitement from the board. Jason was asked questions about the types of plants used, how to determine the appropriate depth to construct bioswales, costs and incentives for landowners, and maintenance.

Reports & Announcements

F. Staff Reports

None given. In packet.

G. Board Member Reports

None given.

H. **Action Items Summary**

None requested.

Meeting adjourned at 7:30 p.m. by Vice Chair Deborah Saunders Evans

Notes prepared by Rob Hoshaw, reviewed by Dana and Steve, and submitted by Steve Cole.