

Long Tom Watershed Council
Board of Directors AGENDA
Thursday, July 11, 2013. 5:30 p.m.

Chair Jim Pendergrass

5:30 Business

- A. Minutes: **Decision**: approve meeting minutes for June Self-Eval – *Secretary Cole*
 - 1. Action Items Report
- B. Treasurer's Reports: **Decision**: approve reports for May – *Treas. Brinkley*
- C. Committee Reports:
 - 1. Resource Development - *Deborah*
 - 2. Landowner Outreach Team update – *Committee members, Jed*
- D. Nominating Committee – board member status sheet, duties & volunteers - *Jim*
- E. Paperwork moment: Your volunteer hours – *Secretary Cole*

6:10 Program Topics

- F. Provisional 2013-14 Budget & Work Plan (30) – **Decision**: approval – *Jim*
- G. Annual Meeting & Celebration (30) – outline & assignments. **Decide roles.**
- H. Short Slideshow of Recent Restoration & Monitoring Work (5) – *Jed*
- I. Upcoming Events on July 24 (Public Meeting & Ninkasi Event) - *Rob*
- J. Vote on self-eval implementation (ideas generated by staff) - **TABLE**

7:20 Reports & Announcements

- K. Staff Reports: any questions? Otherwise reports will be next month!
 - 1. *ACE progress, project progress, contracts, grants, May Tour debrief*
- L. Liaison Reports: have brainstorm by staff done; need Board committee
- M. Action Items: Summary

7:30 Adjourn

*Next Council public meeting: **Wed, July 24, 5:30 p.m., Campbell Center in Eugene***
Executive Mtg (TBD), Thurs Aug 1; Next Board Meeting: Thurs, Sept 5

Business

- A. Meeting Minutes** - Board meeting minutes are attached. Secretary Cole will receive comments and changes at the meeting and ask for approval. Action items will be briefly reviewed for completion.
- B. Treasurer's Reports** – Financial reports are attached. Treasurer Brinkley will present the reports along with any changes or corrections that will be made, answer questions, and ask for approval.
- C. Committee Reports**

1. **Resource Development.** The 2013 Annual Campaign was a success! Thanks to everyone for their support and hard work. We raised a total of \$20,259, so about \$3k over our original goal of about \$17,000. Some highlights:
 - 111 total gifts (91 individuals)
 - Average gift of \$184, Range of \$4 - \$2,100
 - 100% Board Giving for 2nd straight year!
2. **Landowner Outreach Team** - Jed & Cary will provide comments on the May 17 meeting.
3. **Tech Team** – Next meeting planned for this fall.
4. **Operations** – Next meeting later this summer or fall to review project operations (timing of grants, project tracking, contractors that we use)

D. Nominating Committee

- 1) Many folks at the end of their original 3 or 4 year term. While some rotation is good, Dana thinks less is better right now due to significant work on so many fronts (Amazon, Bear, Willamette, Resource Development, Communications), and getting ready to launch to bigger picture things we need institutional memory for (Lower Long Tom with Corps, SWCD, County), plus we are coming to update of Strategic Plan. Below and attached is a brief picture of folks' status (spreadsheet provided as handout). Dana and Jim ask for Nominating Committee volunteers (duties below under Process).

- **Jason Hunton** (has agreed to serve another year due to extensive involvement in Amazon Project)
- **Sue Kaskos** (recommended some fellow landowners in Upper; thank you!)
- **Max Neilsen-Pincus** (moving to new job at PSU!, replace)
- **Beth Krisko** (has been extending one year at a time, Beth and Dana and Jim will talk)
- **Chad Stroda** (has 2 other farmers he recommends)
- **David Ponder** (Dana asks to please think about continuing for RD and Amazon, plus bigger-picture stuff and mentoring)
- **Steve Cole** (excellent forestry person; willing to serve another term?)
- **Therese Walch** (Dana is asking to extend due to Amazon Creek Initiative)
- **Charles Ruff** (Dana asks to extend term due to Events, and RD advice)
- **Deborah** (Dana asks to add another term, for RD as well as Strategic Planning)

Summary: if the people Dana is asking agree to serve another term, we need to recruit 1 from each area and add 1 for At-Large/Business (Nikos Ridge this year or next). Note other Amazon is ideally from University. Dana has some candidate ideas people have given her or she has thought of.

- 2) **Process:** Announcement for general applications to be a LTWC Board member in July newsletter, and due July 23. Also on website, plus we'll put community notice in RG like we did other years. Dana will call together Nominating Committee **week of July 29** (M-Th, not Friday), then **week of 8/19**, with work continuing until Annual Meeting Sept 21

We need volunteers for this year's Nominating Committee.

Usually it's Chair, a few outgoing members, perhaps one more continuing member.

Duties are to: 1) identify potential nominees, 2) help rank them for order we'll outreach to them in, 3) help with the outreach to fill 1 or 2 positions, 4) review 'applications', 5) accompany Dana on 1-3 interviews, 6) nominate slate at Annual Meeting. All but #3 and #5 are done as a committee.

- E. Paperwork moment** – Do your part for administrivia... Please be ready to record your volunteer hours/travel for the last month, or more if you missed a Board meeting.

Program Topics

F. Fiscal Year 2014 Budget & Work Plan:

1. Work Plan FY14

Tonight, we'd like to know if any board members want to stay connected in particular on any of the topics. We've listed some provisionally in the draft. There's no obligation. Board members' obligations are within the Committees and Board itself; the work plan helps us to capture their interest in specific areas of the organization.

2. Provisional Budget FY 14:

This document is 99% done for all major items (Amanda and Dana have worked on this since May). Sorry to bring it to you all in a provisional state, but it should be very close and is ready to approve. Amanda can answer questions at the meeting to the best of her ability; if y'all are really stuck she can step out and call me on cell.

- G. Annual Meeting & Celebration** – The Annual Meeting is set for **Saturday, September 21 at Trey & Tammie Hagen's from 4 – 7 p.m.** The theme will be **"Agriculture & Conservation in Ferguson Creek."** The event will highlight LTWC's numerous activities in Ferguson Creek and emphasize the importance of weaving in conservation with everyday practices. We have many project ties to landowners who grow beef, lamb, pork, blueberries, grapes for wine, etc. – good potential connections for event food & wine donations! Dana is looking into Bonneville Environmental Foundation CEO Todd Reeve as a potential speaker. As at all Annual Meetings, we'll elect new Board members and present watershed awards. We'll tour the Hagen's restoration project and also have 5 posters staffed by project landowners, LTWC staff, and Board members. Thanks to Jim & Deborah for helping think through the initial ideas!

See attached for suggested Board roles. Please feel welcome to trade or sign up for something different.

- H. Restoration Update (slideshow)** – short slideshow of recent restoration & monitoring work.

I. Upcoming Events

- **"Pesticides in Amazon Creek" Public meeting, July 24, 5:30 p.m. at Campbell Center**
Jason, Rob, Jane (Dana wants to go but is getting off plane from CA at 2pm and may have nothing more to give). We still need a board host (possibly Max or Deborah).

Rob & Jason have worked on an outreach list that includes ~180 contacts, including key businesses in Jason's outreach pipeline, recent donors, and anyone who attended any of the last 3 Amazon Creek-related public meetings. Any other outreach ideas are welcome.

- **Ninkasi Event.** Ninkasi & Sterling Bank are awarding a check in a presentation to LTWC & 5 other organizations on July 24, from **6-8:30pm July 24**. Jed & Katie will go from staff. Jim accept award & check on behalf of LTWC.

J. Vote on Self-Evaluation Implementation – TABLED

Staff met June 19th to discuss how they rated the categories in the Council Self-Evaluation, and also talked about ideas the Board discussed at June's meeting and ways to implement ideas. This topic will be tabled until later.

Reports & Announcements

K. Staff Reports – program reports will be provided orally, time allowing.

Amazon Creek Initiative (Jason)

In June, we held a meeting at SureCrop to go over the 2nd year of pesticide monitoring data with some local growers. DEQ and ODA presented the information and from this data, the Council and partners determined some clear action items:

- Arrange pre-fall application training for local growers as a reminder for calibrating equipment, and determining application rates
- Conduct outreach to right-of-way vegetation management applicators to share the data and discuss best management practices
- Conduct outreach to local industrial businesses along Hwy 99 corridor to share the data and discuss best management practices

We are continuing to develop a volunteer and community engagement program that will increase LTWC's 'presence' in the creek, and provide opportunities to local businesses who are interested in having their employees participate in stewardship work parties. There is an opportunity to partner with Friends of Trees on another MMT grant, and potentially with Upper Willamette SWCD on an OWEB education grant to help fund this program.

Next Tuesday, LTWC is presenting an update to the City of Eugene Stormwater Policy Team. In this meeting we will cover a program update, discussion of cost-benefit analysis of stormwater retrofits, and consider changing the funding cap on individual projects to move them forward. LTWC recently received Letters of Commitment from two local businesses (Meridian Building, Mountain Rose Herbs) who received a site visit and recommendations. These businesses will work with LTWC to complete stormwater retrofit projects on their site.

Restoration & Monitoring (Jed & Katie)

Summer work is in full swing! **Instream work** has begun on the **Owens Creek Culvert Replacement project** on Lavell & High Pass Rds. LTWC is removing a total of **3 barriers** (2 on Lane County land, 1 on private land) and replacing 2 with new culverts. Dave Wobbe, who assisted Jed last year, is overseeing the

implementation through the summer. On **South Fork Ferguson Creek**, **4 barriers** will be replaced in August on 3 properties. Also in August, we'll be placing large wood at a **BLM site on South Fork Ferguson Creek**.

Uplands work has been ongoing at the **Watkins** (Coyote Cr) and **Brown** (Spencer Cr) restoration sites. Mowing and conifer removal is complete at the Watkins to improve oak habitat. At the Browns, contractors have completed weed control, and the landowners are continuing to make progress on thinning. We're also conducting **project effectiveness monitoring** at the **Lomatium Prairie project at Erickson's**, which entails comparing the results of removing ash on wet prairie (treatment area) vs. leaving as is (control area). We're also monitoring at the **Kingzett** property in southern Coyote Creek to help inform restoration prescriptions, and Kincaid's lupine (a listed species) was found on site.

Three grant pre-proposals have also been submitted recently. Two proposals were submitted for **mainstem Willamette work at Snagboat Bend** (near Finley Wildlife Refuge): a survey and design proposal for channel reconnection and an implementation proposal for reforesting 50 acres. The **Model Watershed Special Investment Partnership** proposal was submitted for the next 2 winters' tree planting.

Cutthroat Migration Study (Jed & Rob)

LTWC intern, Megan Connor, completed an **article on Dick Evans' contribution to the Cutthroat Migration Study** (for newsletter & possibly local newspapers). ODFW fish biologist Karen Hans and several volunteers have been **electrofishing South Fork Ferguson Creek** and **Owens Creek** this week for cutthroat trout. Project landowners

Gary & Jo Holzbauer on Ferguson Rd hosted their 3rd straight **Volunteer Appreciation Party** on June 21. A few volunteers and several local landowners came by to celebrate and learn more about our efforts to tag & track fish. Many thanks to Gary & Jo!

Education & Involvement (Rob)

Mike Brinkley, **Brenda Cervantes**, and **Monica Welch** volunteered at the June 29th Green Island Living River Event organized by MRT. LTWC set up a booth and were visited by more than 50 people and about a dozen people signed up for the newsletter. Several people interested in volunteering are already contributing!

Agreements newly signed:

Grant Agreements Newly Signed

Project Title: Owens Creek Fish Barrier Removal. Funder: OWEB. Amount: \$3,271. Effective Dates: May 20, 2013 – Jan 30, 2015. Description: Removal of a culvert that is a barrier to fish on upper Owens Creek. Removal will open up over 9 miles of habitat.

Project Title: Upper Willamette Floodplain Forest Stewardship. Funder: OWEB & ODA. Amount: \$8,382. Effective Dates: 5/16/13 – 4/30/14. Description: Removal of noxious weed patches in the watershed such as knotweed, English ivy, yellow flag iris, old man's beard, and purple loosestrife.

Project Title: Project Outreach Event Grant. Funder: Network of Oregon Watershed Councils. Effective Dates: 6/25/13 – 12/31/13. Amount: \$600. The Network is funding \$600 towards LTWC's Annual Celebration.

Local Match Agreements

The City of Eugene Public Works Improvement Contract (dated 9/14/11) was extended for another year through June 30, 2014. An additional \$16,000 is now available as well.

Contracts for Work Newly Signed

Contractor: Skip Tracer Trucking Corp. Amount: \$186,635.40. Effective Dates: 7/1/13 – 10/15/13.

Description: Replacing culverts for **Owens Creek Culvert Replacement project on High Pass and Lavell Roads** (crossings owned by Lane County)

Contractor: Salix Associates (Bruce Newhouse). Amount: not to exceed \$3,500. Effective Dates: 6/1/13 – 12/15/13. Description: Conduct post-project effectiveness monitoring at the **Lomatium Prairie Restoration Project Site at Erickson's**. Bruce will specifically look for changes in the populations of Bradshaw's lomatium and butterflies, and is also responsible completing most of the grant report.

Contractor: Ed Alverson. Amount: not to exceed \$2,900. Effective Dates: 7/10/13 – 12/15/13.

Description: Project effectiveness monitoring on the **Lomatium Prairie project at Erickson's**. Work will include surveying changes to plant communities in forested areas post-project. He is completing the work that Bruce Newhouse is doing on this project, and will help with some of the report writing.